

RI Next Generation Science Standards

Interim Assessment Reporting System User Guide

2023-2024

Table of Contents

Introduction to the User Guide	1
How to Navigate Reports	2
How to Understand Which Students Appear in Your Reports.....	2
How to Use the Dashboard Generator Page.....	2
How to Use the Dashboard to View Test Results	2
How to View More Detailed Data on a Particular Test Group	3
How to View Student-Level Data for All of Your Students.....	5
How to View Test Results for Rosters on a Particular Test.....	5
How to Access Test Results for All of Your Rosters.....	5
How to View Performance on Each Assertion by Roster.....	6
How to View Test Results by Demographic Sub-Groups.....	6
How to View Test Results for Individual Students.....	8
How to Access Test Results for an Individual Student on a Particular Test	8
How to Compare a Student’s Performance with a Larger Group’s Performance.....	9
How to Generate and Export Student Data Files	10
How to Access Item-Level Data	13
How to View Item Scores.....	13
How to View Standards for Each Item.....	14
How to View an Item	15
What It Means When Items Are Labeled “1-1”, “1-2”, etc.	16
How to Use Filters	17
For Teachers and School-Level Users: How to Filter Rosters to Display	17
How to Filter by Test Reason (Category).....	18

Introduction to the User Guide

This user guide gives instructions on using the Reporting System to access data from the RI NGSS Interim Assessments.

- [How to Navigate Reports](#)
- [How to Generate and Export Student Data Files](#)
- [How to Access Item-Level Data](#)
- [How to Use Filters](#)

How to Navigate Reports

This section explains how to navigate your reports.

How to Understand Which Students Appear in Your Reports

- Teachers can view data for all students in their rosters who have completed assessments.
- School-level users can view data for all students in their schools who have completed assessments.
- District-level users can view data for all students in their districts who have completed assessments.

How to log in to the Reporting System

You can access the Reporting System through the Reporting Card on the [Rhode Island Next Generation Science Assessment Portal](#) or through the menu available in the Test Information Distribution Engine (TIDE). You can login using your TIDE credentials.

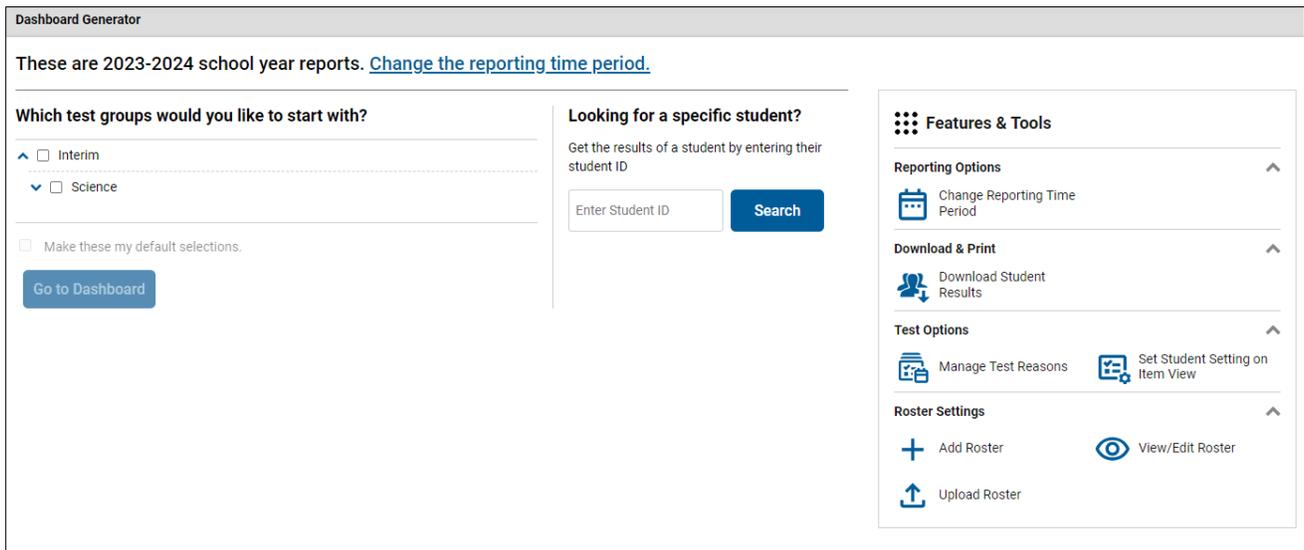
How to Start Viewing Reports

When you log in to the Reporting System, the first thing you see is the dashboard where you can view overall test results for your test groups. From there, you can navigate to a report listing individual tests.

How to Use the Dashboard Generator Page

When you log in to the Reporting System, the Dashboard Generator page appears ([Figure 1](#)). The controls on the left let you select from the groups of tests that have been reported in your state for the school year. Choose the Interim test group.

Figure 1. Dashboard Generator Page



How to Use the Dashboard to View Test Results

All users except state-level users can view the standard dashboard. It displays aggregation cards representing test groups.

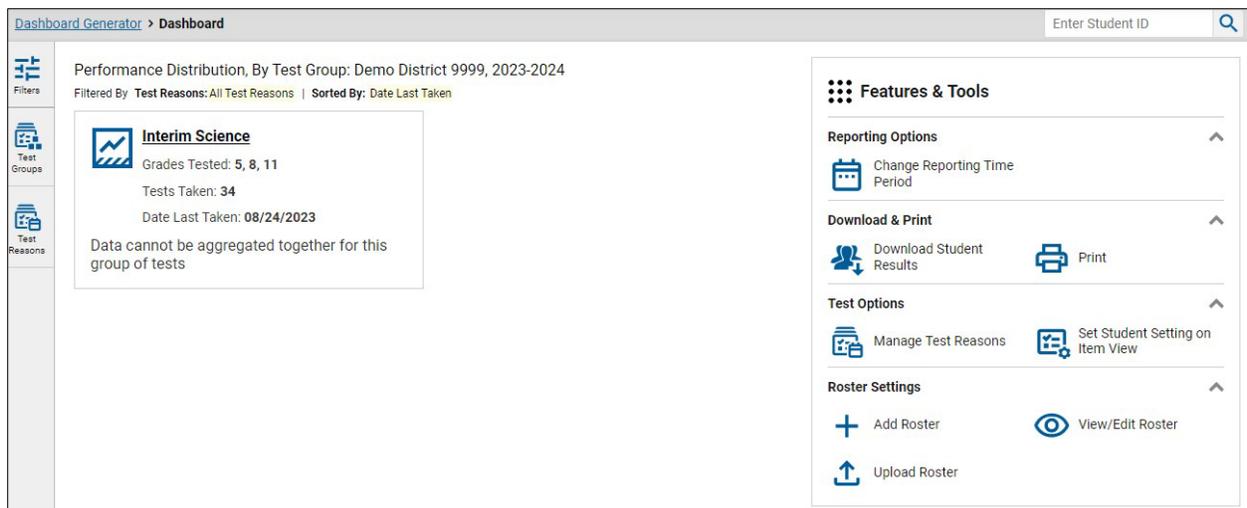
Each aggregation card displays the test group name, a list of grades, the number of students who took tests, the date of the test last taken, and a performance distribution bar displaying both percentages and student counts below it. Test group cards are sorted by date last taken.

Note that for interim assessments, you will see the message “Data cannot be aggregated together for this group of tests.” Interim assessments are not aggregated because they do not report performance levels or performance distribution like summative assessments.

Clicking the  button beside the performance distribution bar displays a legend with more information about performance levels.

If a message appears saying “There are no assessments to display”, there may be no assessments taken in your current reporting time period, or you may have filtered out all data.

Figure 2: Dashboard



How to View More Detailed Data on a Particular Test Group

To view more detailed data for a particular Interim Assessment, click the name of the group (or  beside it). The Performance on Tests report appears.

In the Performance on Tests report, teachers see two tables, as in [Figure 3](#):

- The My Assessments table, listing all the assessments in the filtered test group or groups.
- The My Students table, listing all students who took the assessments.

Figure 3. Teacher View: Performance on Tests Report

My Assessments								Features & Tools
Average Score and Performance Distribution, by Assessment: All Rosters, 2023-2024								
Filtered By: Rosters: All Roster Test Reasons: All Test Reasons								
Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Average Score	Date Last Taken		
Interim ES Earth and Space Science - PE 4-ESS3-2	Interim	5	Interim Test 3	1	0/1	08/24/2023		
Interim ES Earth and Space Science - PE 3-ESS2-1 B	Interim	5	Interim Test 1	1	0/1	08/08/2023		
Interim ES Earth and Space Science - PE 3-ESS2-1 A	Interim	5	Interim Test 1	1	3/5	08/08/2023		
Interim ES Physical Science - PE 4-PS4-3	Interim	5	Interim Test Opportunity 1	1	3/10	08/08/2023		
Interim ES Earth and Space Science - PE 3-ESS2-1 B	Interim	5	Posttest	1	0/1	08/07/2023		
Interim MS Physical Science - PE MS-PS4-1	Interim	8	Test One	1	1/5	08/07/2023		

My Students Table

My Students			
Most Recent Assessment of All Rosters: 2023-2024			
Filtered By: Rosters: All Roster Test Reasons: All Test Reasons			
Student Name	Student ID	Most Recent Assessment	Date Taken
DemoLast, DemoFirst	5555500000	Interim ES Earth and Space Science - PE 4-ESS3-2	08/24/2023
DemoLast, DemoFirst	5555500003	Interim ES Earth and Space Science - PE 3-ESS2-1 B	08/08/2023
DemoLast, DemoFirst	5555500001	Interim ES Earth and Space Science - PE 3-ESS2-1 A	08/08/2023
DemoLast, DemoFirst	5555500026	Interim MS Physical Science - PE MS-PS4-1	08/07/2023
DemoLast, DemoFirst	7777700000	Interim MS Life Science - PE MS-LS1-3	08/04/2023

District- and school-level users see just one table, as in [Figure 4](#). Like the first table on the teacher Performance on Tests report, this table lists all the assessments in the test group.

Figure 4. School-Level User View: Performance on Tests Report

My Assessments								Features & Tools
Average Score and Performance Distribution, by Assessment: All Rosters, 2023-2024								
Filtered By: Rosters: All Roster Test Reasons: All Test Reasons								
Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Average Score	Date Last Taken		
Interim ES Earth and Space Science - PE 4-ESS3-2	Interim	5	Interim Test 3	1	0/1	08/24/2023		
Interim ES Earth and Space Science - PE 3-ESS2-1 B	Interim	5	Interim Test 1	1	0/1	08/08/2023		
Interim ES Earth and Space Science - PE 3-ESS2-1 A	Interim	5	Interim Test 1	1	3/5	08/08/2023		
Interim ES Physical Science - PE 4-PS4-3	Interim	5	Interim Test Opportunity 1	1	3/10	08/08/2023		
Interim ES Earth and Space Science - PE 3-ESS2-1 B	Interim	5	Posttest	1	0/1	08/07/2023		
Interim MS Physical Science - PE MS-PS4-1	Interim	8	Test One	1	1/5	08/07/2023		

For each test, the assessments table (see [Figure 5](#)) shows the test group, grade, test reason (a category assigned to an assessment), number of students who took the test, average score, and date the test was last taken.

Figure 5. Teacher View: Performance on Tests Report

Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Average Score	Date Last Taken
Interim ES Earth and Space Science - PE 4-ESS3-2	Interim	5	Interim Test 3	1	0/1	08/24/2023
Interim ES Earth and Space Science - PE 3-ESS2-1.B	Interim	5	Interim Test 1	1	0/1	08/08/2023
Interim ES Earth and Space Science - PE 3-ESS2-1.A	Interim	5	Interim Test 1	1	3/5	08/08/2023
Interim ES Physical Science - PE 4-PS4-3	Interim	5	Interim Test Opportunity 1	1	3/10	08/08/2023
Interim ES Earth and Space Science - PE 3-ESS2-1.B	Interim	5	Posttest	1	0/1	08/07/2023
Interim MS Physical Science - PE MS-PS4-1	Interim	8	Test One	1	1/5	08/07/2023

How to View Student-Level Data for All of Your Students

For teachers and school-level users: The **Performance by Student** tab displays test results for each of your students across rosters. To see the results for all your students, follow the instructions below.

1. Go to the Dashboard Generator page ([see Figure 1](#)) and click the Interim test group name.
2. Click the Interim Science card (or  beside it)
3. Click a test name in the table of assessments.
4. In the report that appears, select the **Performance by Student** tab. You will see results listing all your students.

How to View Test Results for Rosters on a Particular Test

You can view a list of rosters that took a particular test, and you can also view the test results for a particular roster.

How to Access Test Results for All of Your Rosters

The **Performance by Roster** tab ([Figure 6](#)) displays test results for each roster. To view this tab, follow the instructions for your user role below.

Teachers and school-level users:

1. Go to the Dashboard Generator page (see [Figure 1](#)) and click the Interim test group name.
2. Click the Interim Science card (or  beside it).
3. Click a test name in the table of assessments. The Students' Performance on Test page will appear for teachers and the School Performance on Test report will appear for School Coordinators or principals. It is open to the **Performance by Roster** tab.

The report shown in [Figure 6](#) displays a list of your rosters and each roster's performance. The first few rows also show aggregate performance data for your state, district, school, and total students.

Figure 6. School Performance on Test Report: Performance by Roster Tab

Roster	Total			Total Items
	Student Count	Test Completion Rate	Average Score	
District	1		0/1	
School	1		0/1	
My Students	1		0/1	
EG Roster 2	1	0% (1/122)	0/1	

How to View Performance on Each Assertion by Roster

For NGSS Interim clusters, you can compare the performance of your students on each assertion, listed by item number in the **Total Items** column. Click the **Total Items** vertical section bar to expand or collapse it. In this example (Figure 7), you can view the score for each assertion.

Figure 7. Students' Performance on Test Report: Performance by Roster Tab with Expanded Total Items

Roster	Teacher	Total			Total Items		
		Student Count	Test Completion Rate	Average Score	Item Numbers and Points Earned		
District		1		0/2	1 2 pt	1-1 1 pt	1-2 1 pt
School		1		0/2	0	0	0
(students not in any ros...)		1		0/2	0	0	0

How to View Test Results by Demographic Sub-Groups

You can use the **Breakdown By** button  in the **Features & Tools** tab in the upper-right corner of an assessment report (see Figure 8) to compare performance between different demographic sub-groups. This button is available for most test results. To view test results by demographic sub-groups, do the following:

1. Click **Breakdown By**  at the upper-right corner (see Figure 8). The **Breakdown Attributes** window opens (see Figure 9).

Figure 8. Students' Performance on Test Report: Performance by Roster Tab with Expanded Reporting Category Section

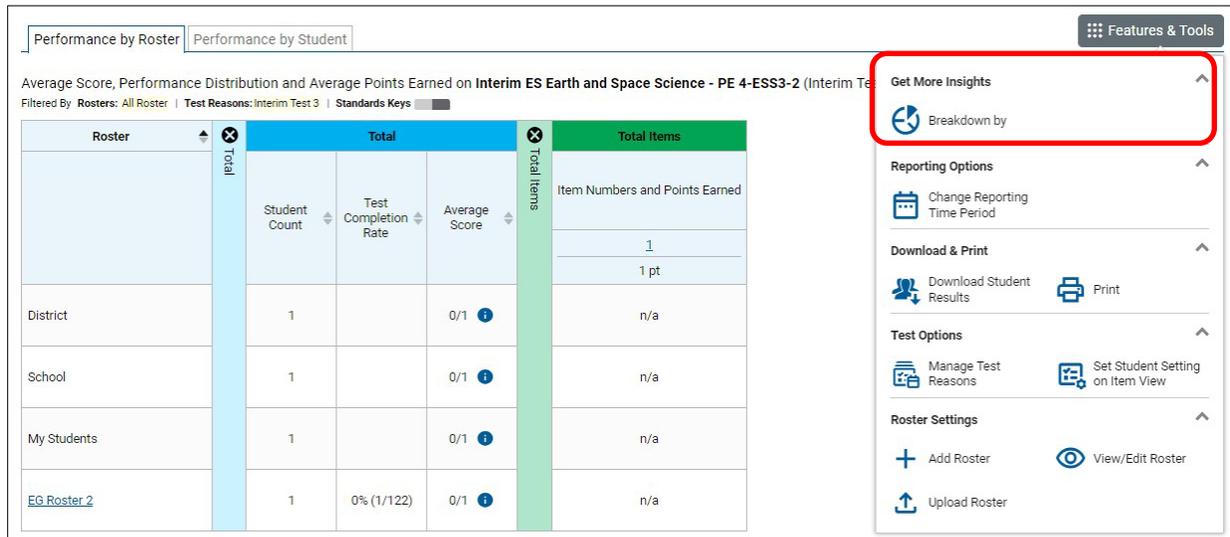
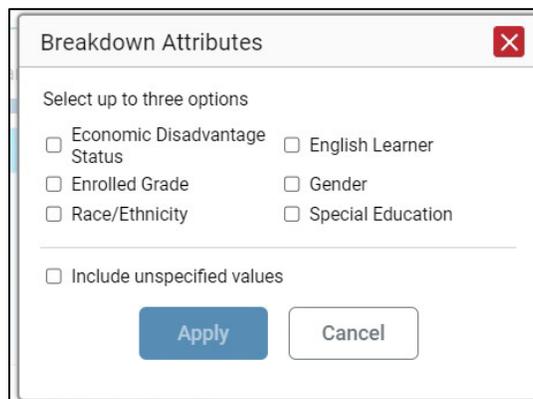


Figure 9. My Students' Performance on Test Report: Performance by Student Tab: Breakdown Attributes Window



2. Select up to three student demographic categories.

Note: The **Include unspecified values** checkbox means that special education, English Learner, and Low-Income Status are not required fields in TIDE. Therefore, some students may not have this data and are considered to have unspecified values. To include students that have blanks in these fields, check this box.

3. Click **Apply**. Data for each sub-group selected are displayed in the report (see [Figure 10](#)).

Figure 10. Demographic Breakdown of Students' Performance on Test Report

Breakdown of Interim MS Life Science - PE MS-LS2-5 (Post Test) by Roster by English Learner, Enrolled Grade and Race/Ethnicity: Demo School 1 2021-2022
 Filtered By Rosters: All Roster | Test Reasons: Post Test | Standards Keys

Breakdown				Total	Total	Total Items		
View Details	English Learner	Enrolled Grade	Race/Ethnicity	Student Count	Average Score	Item Numbers and Points Earned		
						1 2 pt	1-1 1 pt	1-2 1 pt
	All	All	All	1	0/2	0	0	0
	Yes	08	White	1	0/2	0	0	0

How to View Test Results for Individual Students

You can find out how well an individual student understands the material covered on a specific completed assessment. You can also view a report for all assessments a student has taken.

How to Access Test Results for an Individual Student on a Particular Test

Teachers and school-level users:

1. Go to the Dashboard Generator page (see Figure 1) and click the Interim test group name.
2. Click the Interim Science card (or  beside it).
3. Click a test name in the table of assessments.
4. Select the Performance by Student tab.
5. Click the name of an individual student. The Student Performance on Test Report appears (see [Figure 11](#)).

Figure 11. Teacher View: Student Performance on Test Report

Dashboard Generator > Dashboard > Performance on Tests > My Students' Performance on Test > Student Performance on Test
 Score, Performance and Points Earned on Interim ES Earth and Space Science - PE 3-ESS2-1 B (Interim Test 1) of , by Student and Reporting Category: 2023-2024
 Filtered By Rosters: All Roster | Test Reasons: Interim Test 1 | Standards Keys

Student	Student ID	Total	Total Items
		Score	Item Numbers, Max Points and Points Earned
			1 NGSS-3-ESS1-ESS2/3- ESS2-1 1 pt
District		0/1	0
School		0/1	0
My Students		0/1	0
DemoLast, DemoFirst	555500003	0/1	0

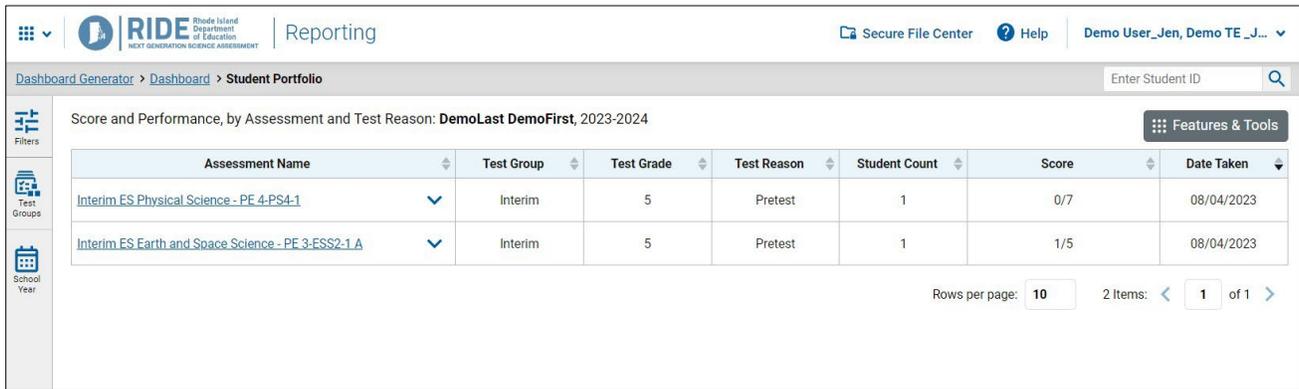
How to Compare a Student's Performance with a Larger Group's Performance

In the Student Portfolio Report, you can compare a student's performance on any test with that of your state, district, school, and/or total students.

1. Enter the student's SSID in the search field in the upper-right corner and click  (see [Figure 12](#)). The Student Portfolio Report appears.

Teachers can also access this report from the Performance on Tests report by going to the My Students table at the bottom of the page and clicking a student's name (or beside it).

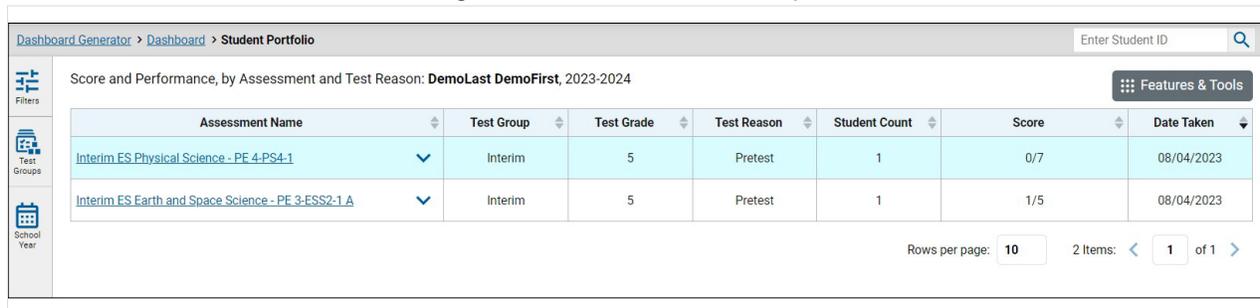
Figure 12. Teacher View: Performance on Tests Report



Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Score	Date Taken
Interim ES Physical Science - PE 4-PS4-1	Interim	5	Pretest	1	0/7	08/04/2023
Interim ES Earth and Space Science - PE 3-ESS2-1 A	Interim	5	Pretest	1	1/5	08/04/2023

2. Click to the right of a test name (see [Figure 13](#)).

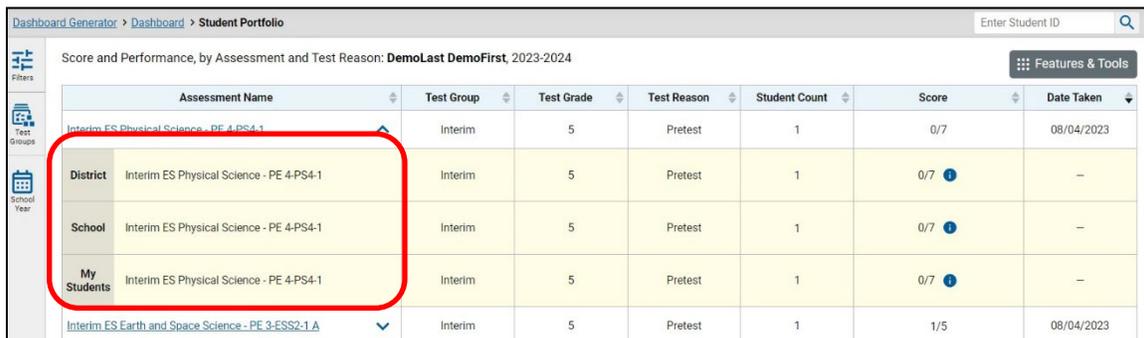
Figure 13. Student Portfolio Report



Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Score	Date Taken
Interim ES Physical Science - PE 4-PS4-1	Interim	5	Pretest	1	0/7	08/04/2023
Interim ES Earth and Space Science - PE 3-ESS2-1 A	Interim	5	Pretest	1	1/5	08/04/2023

Rows containing data for your district and school, and student count appear below, as in [Figure 14](#)

Figure 14. Student Score Comparison



Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Score	Date Taken
Interim ES Physical Science - PE 4-PS4-1	Interim	5	Pretest	1	0/7	08/04/2023
District Interim ES Physical Science - PE 4-PS4-1	Interim	5	Pretest	1	0/7	—
School Interim ES Physical Science - PE 4-PS4-1	Interim	5	Pretest	1	0/7	—
My Students Interim ES Physical Science - PE 4-PS4-1	Interim	5	Pretest	1	0/7	—
Interim ES Earth and Space Science - PE 3-ESS2-1 A	Interim	5	Pretest	1	1/5	08/04/2023

How to Generate and Export Student Data Files

This section discusses student data files, which are useful for analysis.

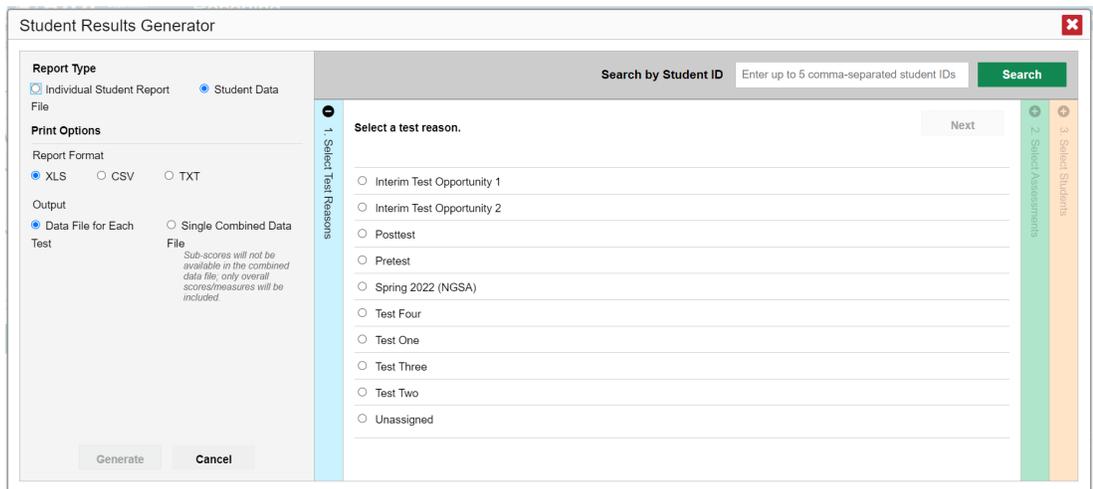
To generate and export a student data file, use the Student Results Generator. You can select any combination of test reasons, assessments, and students to generate and export the files.

You can generate student data files from almost any report page.

1. Click the **Download Student Results** button  in the **Features & Tools** menu. The **Student Results Generator** window opens (see [Figure 15](#)).

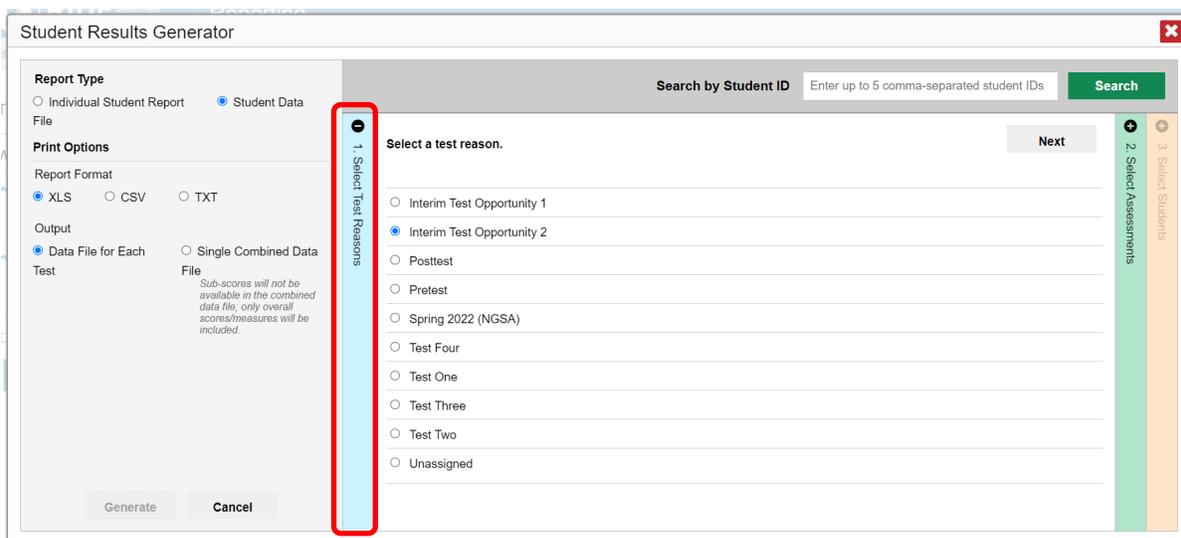
Depending on what page you use to open the Student Results Generator, the options available to you may be prepopulated or preselected (you can change the selections).

Figure 15: Student Results Generator Window



2. Starting on the left, click the section bars to expand the sections or use the **Next** and **Previous** buttons to navigate them. Within each section you must make selections: first test reasons, then assessments, then students.
 - a. In the **Select Test Reasons** section (see [Figure 16](#)), mark the checkbox for each test reason you want to include in the results, or mark **All Test Reasons**.

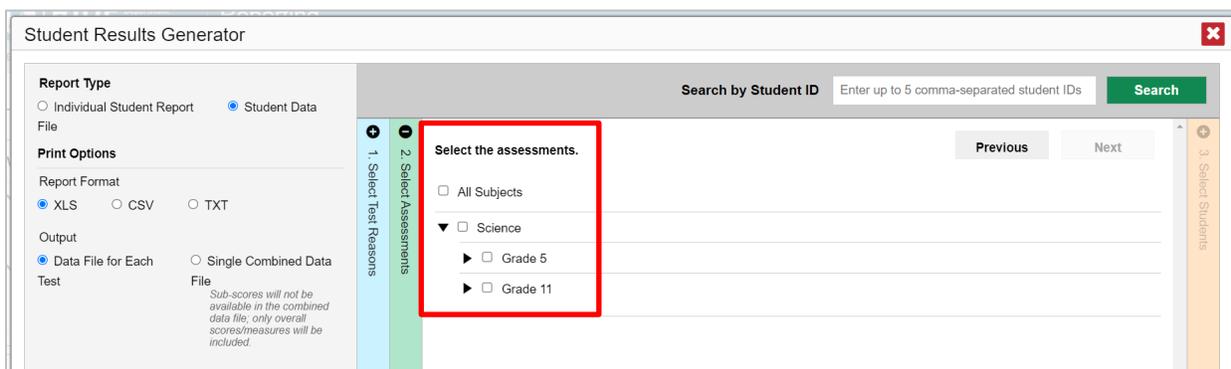
Figure 16. Student Results Generator Window: Select Test Reasons Section



The expandable sections to the right are now populated with only the tests that match your test reason selections.

3. The **Select Assessments** section (see [Figure 17](#)) groups tests by subject and grade. Mark the checkboxes beside the tests or groups of tests you want to include in the report or mark **All Subjects**.
 - a. Click the Next button.

Figure 17. Student Results Generator Window: Select Assessments Section

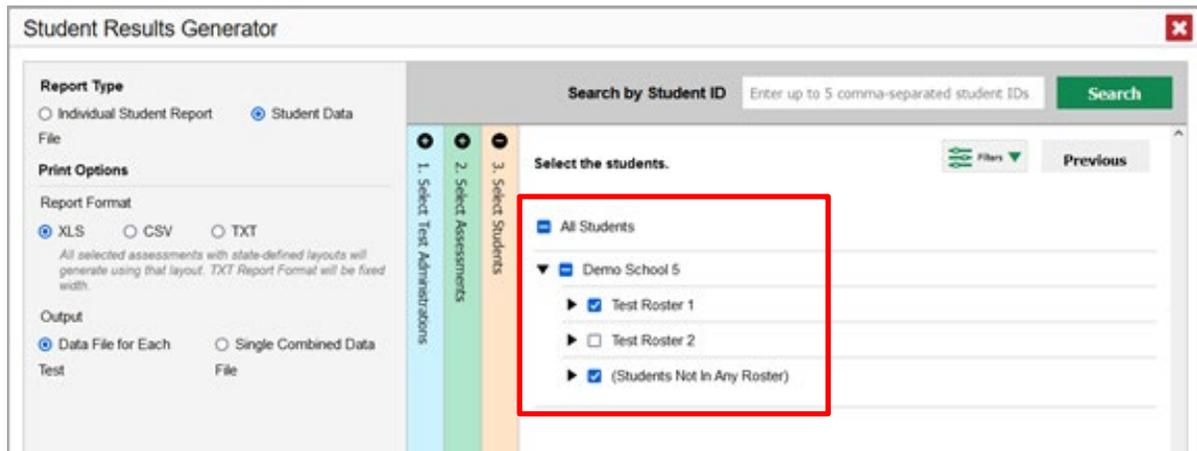


- a. The **Select Students** section (see [Figure 18](#)) contains a list of rosters (if you're a teacher or school-level user) or schools (if you're a district-level user). Mark the checkboxes for the schools, classes, and/or individual students you want to include in the results.
- b. Click Generate

Note:

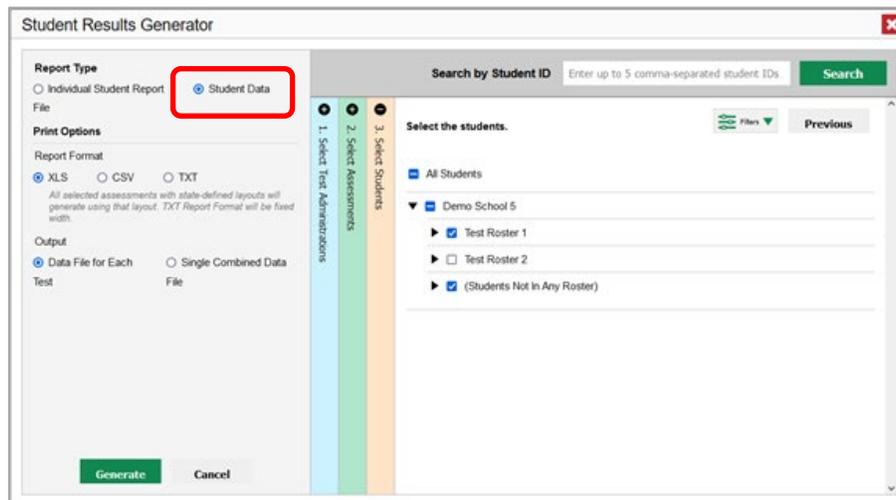
- Long lists of students may be truncated. Display the entire list by clicking **Click to Load More**.
- Marking the checkbox for a student in one roster or school also marks it anywhere else the student appears, and the same goes for clearing the checkbox.
- To search for a student, enter their SSID in the field at the upper-right corner of the window and click **Search**. The student and all assessments and test reasons are selected, and all your previous selections are cleared.

Figure 18. Teacher View: Student Results Generator Window: Select Students Section



4. *Optional:* To narrow your results by setting a range of processing dates, use the filter menu:
 - a. Open the **Filters** menu. The menu displays two date fields.
 - b. Use the calendar tools to select dates or enter them in the format mm/dd/yyyy.
 - c. Click **Apply**.
 - d. *Optional:* To revert to including results for all available dates, reopen the filter menu, click **Clear Filters**, then click **Apply**.
5. From the two **Report Type** options in the panel on the right (see [Figure 19](#)), select **Student Data File**. More report options appear below.

Figure 19. Teacher View: Student Results Generator Window



6. Under **Report Format**, select **XLS** (Excel .xlsx), **CSV** (comma-separated values), or **TXT** (tab-delimited text).
7. Under **Output**, select either **Data File for Each Test** or **Single Combined Data File**. Note that a single combined file does not include reporting categories. Data for multiple schools may be separated by tabs in the Excel sheet.

8. Click **Generate**. Once data file generation is finished, download the new student data file(s) from the Inbox.

Note: If a student took a test multiple times, the files include each test opportunity.

How to Access Item-Level Data

Interim assessments contain non-secure, non-public items. Reports for individual interim tests include item-level data and access to the items themselves.

Note: Test results include item-level data only at the individual student level.

How to View Item Scores

To expand sections containing item data, in either the Performance by Roster or Performance by Student tab, click the section bar called Total Items as in [Figure 20](#).

Figure 20. School Performance on Test Report: Performance by Student Tab with Expanded Reporting Category Section

The screenshot shows a web interface for a test report. At the top, there are navigation links: Dashboard Generator > Dashboard > Performance on Tests > My Students' Performance on Test. Below this, there are tabs for 'Performance by Roster' and 'Performance by Student', with the latter selected. The main content area displays 'Score, Performance and Points Earned on Interim ES Earth and Space Science - PE 4-ESS3-2 (Interim Test 3) of All'. Below this, there are filters for 'Rosters: All Roster', 'Test Reasons: Interim Test 3', and 'Standards Keys'. The main table has columns for Student, Student ID, Total, and Total Items. The 'Total Items' column is highlighted with a red box. The table data is as follows:

Student	Student ID	Total	Total Items
		Score	Item Numbers, Max Points and Points Earned
			1
			1 pt
District		0/1	n/a
School		0/1	n/a
My Students		0/1	n/a
DemoLast_DemoFirst	5555500000	0/1	n/a

How to View Standards for Each Item

In a report displaying item-level data, you can view the standard to which each item is aligned. This allows you to see what the item measures.

To show and hide item standards, click the **Standards Keys** toggle in the row of filter details. Under each item number appears a standard key or list of standard keys (see [Figure 21](#)).

Note: The Standards Key toggle does not affect printouts or exports, which will always include the standard keys when the reports include item-level data.

Figure 21. Performance on Rosters with Standards Keys On

Dashboard Generator > Dashboard > Performance on Tests > My Students' Performance on Test

Performance by Roster | Performance by Student

Score, Performance and Points Earned on **Interim ES Earth and Space Science - PE 4-ESS3-2 (Interim Test 3)** of All Rosters, by Student

Filtered By: Rosters: All Roster | Test Reasons: Interim Test 3 | Standards Keys

Student	Student ID	Total	Total Items
		Score	Item Numbers, Max Points and Points Earned 1 NGSS-4-ESS3-2 1 pt
District		0/1	n/a
School		0/1	n/a
My Students		0/1	n/a
DemoLast_DemoFirst	5555500000	0/1	n/a

Click the more information buttons beside the standard keys to view the full text of each item cluster (category of standards) and each standard, as in [Figure 22](#). This full text is not included in printouts or exports.

Figure 22. District Performance on Test Report with Expanded Reporting Category Section and Expanded Legend

Dashboard Generator > Dashboard > Performance on Tests > My Students' Performance on Test

Performance by Roster | Performance by Student

Score, Performance and Points Earned on **Interim ES Earth and Space Science - PE 4-ESS3-2 (Interim Test 3)** of All Rosters, by Student

Filtered By: Rosters: All Roster | Test Reasons: Interim Test 3 | Standards Keys

Student	Student ID	Total	Total Items
		Score	Item Numbers, Max Points and Points Earned 1 NGSS-4-ESS3-2
District		0/1	n/a
School		0/1	n/a
My Students		0/1	n/a
DemoLast_DemoFirst	5555500000	0/1	n/a

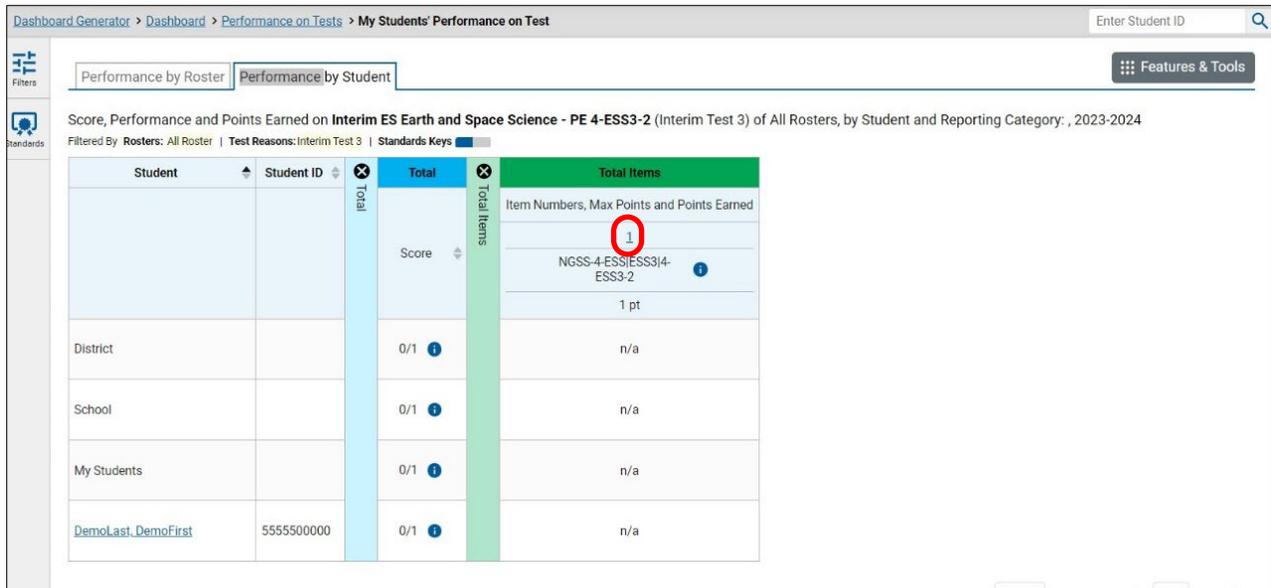
Discipline: NGSS-4-ESS: Earth and Space Science
Core Idea: NGSS-4-ESS3: Earth and Human Activity
Performance Expectation: NGSS-4-ESS3-2: Generate and compare multiple solutions to reduce the impacts of natural Earth processes on humans.

How to View an Item

To view the actual items, along with student responses to those items, do one of the following (see [Figure 23](#)):

To view the item in a blank state, click the item number in the first row of the report table.

Figure 23. Performance on Test Report: Performance by Student Tab with Expanded Total Items Section

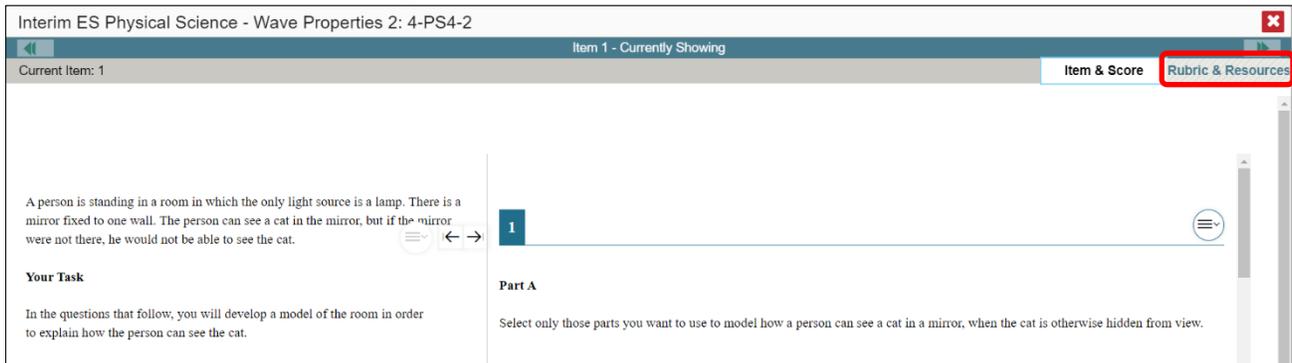


The screenshot shows a web interface for viewing test performance. The main heading is "Score, Performance and Points Earned on Interim ES Earth and Space Science - PE 4-ESS3-2 (Interim Test 3) of All Rosters, by Student and Reporting Category, 2023-2024". Below this, there are filters for "Rosters: All Roster", "Test Reasons: Interim Test 3", and "Standards Keys". The interface is split into two tabs: "Performance by Roster" and "Performance by Student". The "Performance by Student" tab is active, showing a table with columns for "Student", "Student ID", "Total", and "Total Items". The "Total Items" column is expanded, showing a list of items with their numbers, max points, and points earned. The first item is "1", with a max point of "1 pt" and "0" points earned. The item description is "NGSS-4-ESS3-2 (Interim Test 3) of All Rosters, by Student and Reporting Category, 2023-2024". The item number "1" is circled in red.

Student	Student ID	Total	Total Items
		Score	Item Numbers, Max Points and Points Earned
		0/1	1
			1 pt
			0
District		0/1	n/a
School		0/1	n/a
My Students		0/1	n/a
DemoLast, DemoFirst	5555500000	0/1	n/a

The **Item View** window appears (see [Figure 24](#)). It contains an **Item & Score** tab and a **Rubric & Resources** tab. A banner at the top of the window displays the item's number and score (when the item includes the student's response). The **Item & Score** tab shows the item and may include a particular student's response.

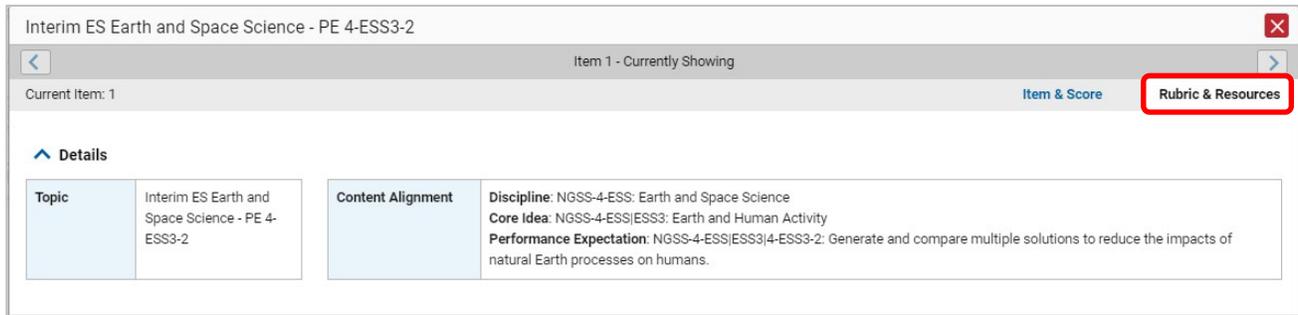
Figure 24. Item View Window: Item & Score Tab



The screenshot shows the "Item View Window" for "Interim ES Physical Science - Wave Properties 2: 4-PS4-2". The window title is "Item 1 - Currently Showing". The "Current Item: 1" banner is visible. The "Item & Score" tab is active, and the "Rubric & Resources" tab is highlighted with a red box. The item description is: "A person is standing in a room in which the only light source is a lamp. There is a mirror fixed to one wall. The person can see a cat in the mirror, but if the mirror were not there, he would not be able to see the cat." The "Your Task" section states: "In the questions that follow, you will develop a model of the room in order to explain how the person can see the cat." The "Part A" section asks: "Select only those parts you want to use to model how a person can see a cat in a mirror, when the cat is otherwise hidden from view." The item number "1" is circled in red.

The **Rubric & Resources** tab (see [Figure 25](#)) includes the following sections, which you can expand and collapse by clicking  and , respectively.

Figure 25. Item View Window: Rubric & Resources Tab



Details: provides the following information:

- **Topic:** Skill area to which the item belongs.
- **Content Alignment:** Describes the standard to which the item is aligned.
- **Rubric:** Displays the criteria used to score the item. This section may also include a score breakdown, a rubric, or an exemplar, which provides an example response for each point value.
- **Frequency Distribution of Student Responses:** Shows the number of students that earned each point value.

What It Means When Items Are Labeled “1-1”, “1-2”, etc.

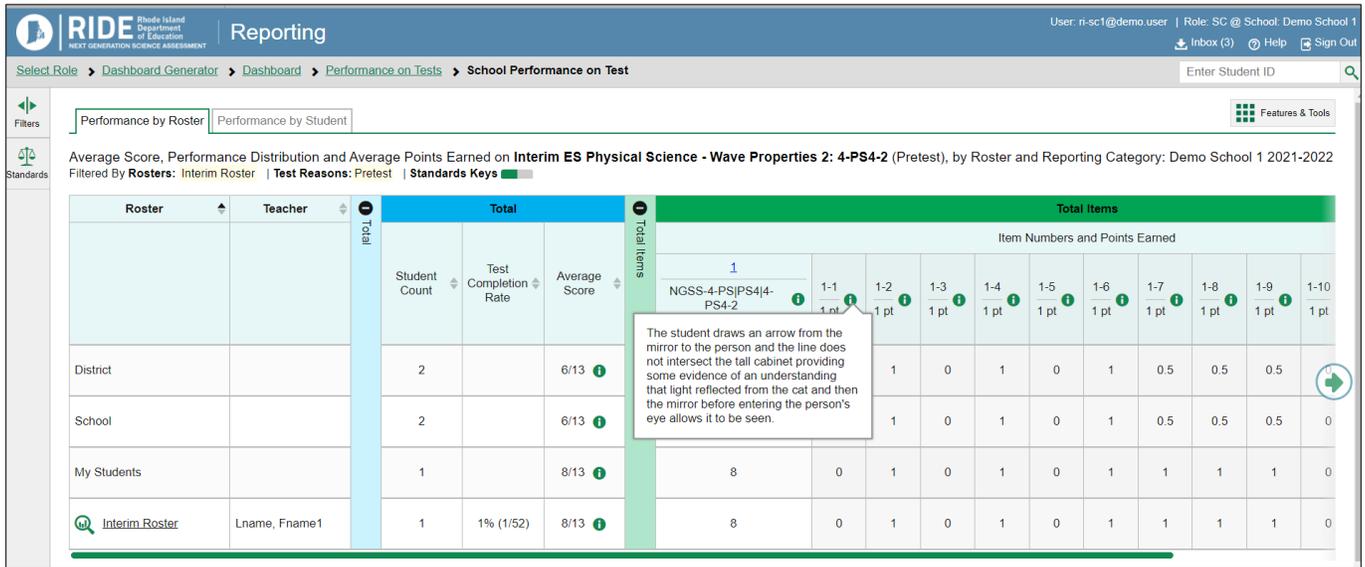
Those are sub-items belonging to an item cluster. Clusters are broken down into sub-items because they have multiple scoring assertions. Each sub-item has its own column to the right of the main item column. Sub-items are labeled “[item number]-[sub-item number]”, for example, “1-1”, “1-2”, “1-3”, as in [Figure 26](#).

Figure 26. School Performance on Test Report: Performance by Student Tab with Expanded Total Items Section

Roster	Teacher	Total			Total Items										
		Student Count	Test Completion Rate	Average Score	Item Numbers and Points Earned										
					1	1-1	1-2	1-3	1-4	1-5	1-6	1-7	1-8	1-9	1-10
District		2	6/13	5.5	5.5	0	1	0	1	0	1	0.5	0.5	0.5	
School		2	6/13	5.5	5.5	0	1	0	1	0	1	0.5	0.5	0.5	0
My Students		1	8/13	8	8	0	1	0	1	0	1	1	1	1	0
Interim Roster	Lname, Fname1	1	1% (1/52)	8/13	8	0	1	0	1	0	1	1	1	1	0

To view a scoring assertion, click the more information button to the right of the sub-item number, as in [Figure 27](#).

Figure 27. School Performance on Test Report: Performance by Student Tab with Expanded Total Items Section and Sub-Item Assertion



How to Use Filters

For Teachers and School-Level Users: How to Filter Rosters to Display

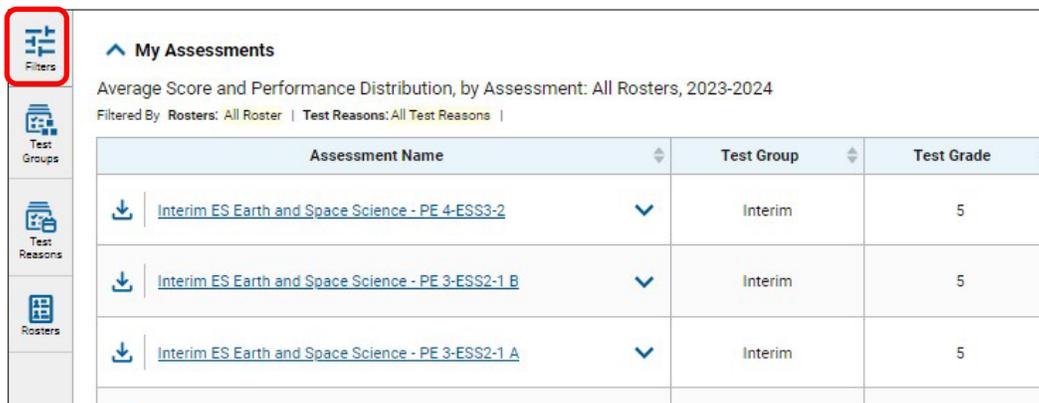
Rosters usually represent classes but can represent any group that is meaningful to the user, such as students who are enrolled in enrichment programs. Each roster is associated with a teacher.

In the Performance on Tests report, teachers and school-level users can filter by a specific roster. When you filter by roster, you eliminate any students not on the selected roster.

Filtering by roster makes it easy to focus on a specific class or group’s performance. And by switching filters, you can easily compare one class or group with another. If you don’t filter by roster, the report will default to showing data for all classes or groups.

1. On the left side of the Performance on Tests report, click either the **Filters** panel expand button or the **Rosters** button (see [Figure 28](#)).

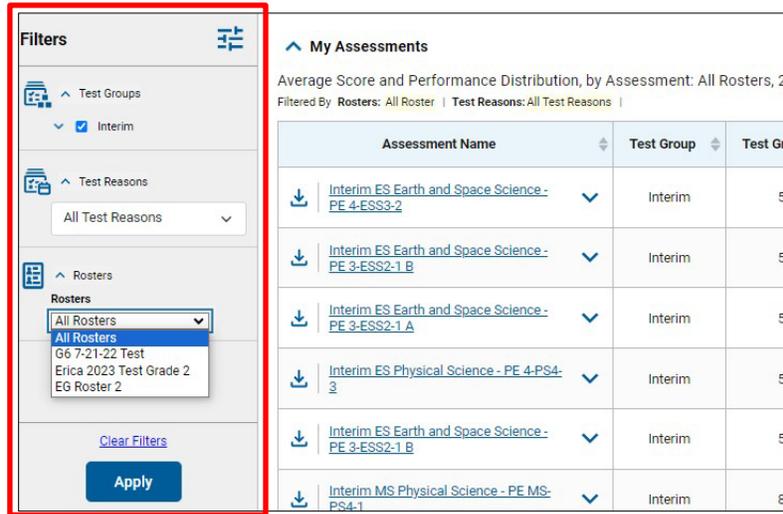
Figure 28. Teacher View: Performance on Tests Report



2. When the **Filters** panel expands, select from the drop-down list in the **Rosters** section (see [Figure 29](#)).

- If you're a school-level user, first select a teacher from the drop-down list, and then select a specific roster from the second drop-down list that appears. By default, the first class listed is selected.

Figure 29. Teacher View: Performance on Tests Report with Expanded Filters Panel



- Click **Apply**. The report updates to show only data for that roster.
- Optional:* To revert all filters to their defaults, open the filters panel again and click **Clear Filters**. Click **Apply**. Filters also revert when you log out, switch user roles, or switch systems.

All reports accessible from this page will be filtered the same way. The row of filter details below each table header shows the rosters you're viewing.

How to Filter by Test Reason (Category)

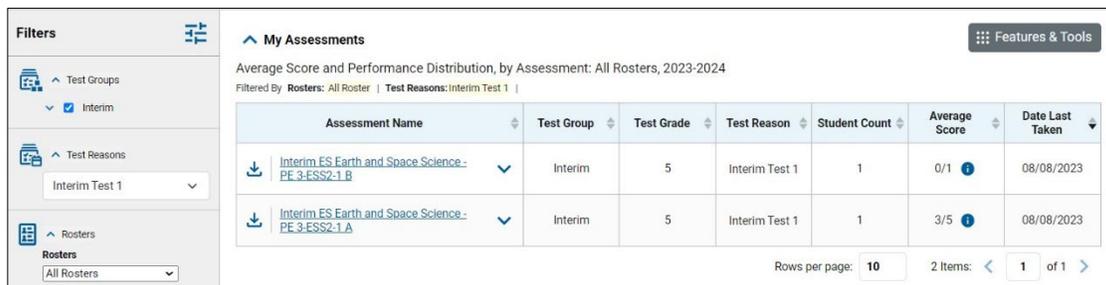
Test reasons are categories used to classify test opportunities for reporting purposes. They typically indicate the timeframe in which interim assessments were taken, and they can be a good way to focus on specific groups of tests.

You can filter reports by a single test reason, like *Interim Test 1*. This allows you to compare results for each interim assessment administered as *Interim Test 1*. The report will display each administration of *Pretest* together.

The **Test Reasons** filter is available on the dashboards and Performance on Tests reports for teachers as well as for school- and district-level users. Follow these steps to create a Test Reasons report:

- On the left side of the dashboard or Performance on Tests report, click either the **Filters** panel expand button  or the **Test Reasons** button . The **Filters** panel expands (see [Figure 30.](#))
- Make a selection from the drop-down list in the **Test Reasons** section.

Figure 30. Teacher View: Performance on Tests Report



3. Click **Apply**. The report updates to show only data for that test reason.
4. *Optional:* To revert all filters to their defaults, open the **Filters** panel again and click **Clear Filters**. Click **Apply**. Filters will also revert when you log out, switch user roles, or switch systems.

All reports accessible from this page will be filtered the same way. The row of filter details below the table header (see [Figure 31](#)) shows the test reason selected.

Figure 31. Teacher View: Performance on Tests Report

Dashboard Generator > Dashboard > Performance on Tests Enter Student ID

My Assessments Features & Tools

Average Score and Performance Distribution, by Assessment: All Rosters, 2023-2024

Filtered By: Rosters: All Roster **Test Reasons: Interim Test 1**

Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Average Score	Date Last Taken
Interim ES Earth and Space Science - PE 3-ESS2-1 B	Interim	5	Interim Test 1	1	0/1 i	08/08/2023
Interim ES Earth and Space Science - PE 3-ESS2-1 A	Interim	5	Interim Test 1	1	3/5 i	08/08/2023

Rows per page: 2 Items: of 1